10 October 2012

Dear Parents

As we commence Term 4, we move towards planning for 2013. An important part of planning for 2013 is in the area of student numbers and staffing. As a College we need to be clear about our class sizes as our staffing numbers are based on the number of students enrolled. You would be aware that our College has had significant enrolment growth over the last three years. For the last three years we have had full enrolments in Year 8. We are currently at waiting list for Year 8 2013.

**I am writing to ask that every student in Years 8 – 11 return the attached form by Friday 26 October, 2012 to their Pastoral Care teacher.** The return of this form will greatly assist with our planning and staffing for 2013.

While I appreciate that there are always situations that bring about changes in regard to the enrolment of a child, I am seeking your early advice so that we can better manage our budgeting, staffing and planning.

I thank you for your assistance with this matter.

Mr Peter Elmore
Principal
2013 ENROLMENTS

St Thomas More College

Name of Student: ____________________________________________________________

Year Level 2012: ____________________________________________________________

PC Group: ________________________________________________________________

(Please tick only one box)

A. ☐ My child will be returning to St Thomas More College in 2013.

B. ☐ My child will not be returning to St Thomas More College in 2013.

   My child will be attending ____________________________ school next year. (For transfer purposes)

C. ☐ It is undecided if my child will be attending St Thomas More College next year.

   Please state reasons:

   _______________________________________________________________________

   _______________________________________________________________________

   _______________________________________________________________________

Parent Signature: __________________________ Date____________